

CITY OF MAPLETON
COUNCIL MINUTES
Tuesday, March 24, 2020

Members present: Maslakow, Warner, Froehlich and Hollerich. Absent: Christian

Staff members present: City Clerk Duncanson, Account Technician Olsen

Others present: Koni Preston -Maple River Messenger

Mayor Hollerich called the council meeting to order at 6:00 p.m. in the Council Chambers at the Mapleton Fire Station

Pledge of Allegiance

All present stood and said the Pledge of Allegiance to the flag.

Agenda

Resolution 27-03-20 Hiring part time police officer was added as New Business Item I.

Resolution 28-03-20 Enrolling part time police officer in PERA was added as New Business Item J.

Proclamation and Resolution 29-03-20 extending local emergency was added as New Business Item K.

Councilor Warner moved and Councilor Maslakow seconded to adopt the agenda with the additions. All present voted in favor thereof. Motion carried.

Consent Agenda

Councilor Froehlich moved and Councilor Maslakow seconded to adopt the consent agenda as follows. All present voted in favor thereof. Motion carried.

- A. Minutes 3/10/2020
- B. Bills totaling \$160,624.51
- C. Building permits
- D. Mapleton Area Foundation – Veterans Highway 22 Memorial Project
- E. S. Shuck Subordination

Community Comment

No one was present for Community Comment.

Unfinished Business

- A. Council Meeting start time

It was the consensus of the council to resume 7 pm meetings in April.

- B. M & M Insurance Renewal

The premium increased due to property coverage increases. Councilor Maslakow moved and Councilor Warner seconded to approve the M & M Insurance renewal. Roll call vote: Aye: Maslakow, Warner, Froehlich and Hollerich. Nay: none. Absent: Christian. Motion carried.

New Business

- A. Resolution 19-03-20 Wood Mulch

City Clerk Duncanson noted the mulch will be used under both existing and new playground equipment. The plan is for the new equipment to be installed April 15th. **Councilor Froehlich moved and Councilor Warner seconded to adopt Resolution 19-03-20 approving purchase of wood mulch from Crescent Landscape Supply at a cost of \$2,640.00. Roll call vote: Aye: Maslakow, Warner, Froehlich and Hollerich. Nay: none. Absent: Christian. Motion carried.**

B. Resolution 20-03-20 Approving Aggregate on Infields

City Clerk Duncanson reported that there were some holes in the infields. The park board recommended purchasing more aggregate. **Councilor Warner moved and Councilor Froehlich seconded to adopt Resolution 20-03-20 approving purchase of aggregate from Bryan Rock Products for the cost of \$1,792.50. Roll call vote: Aye: Maslakow, Warner, Froehlich and Hollerich. Nay: none. Absent: Christian. Motion carried.**

C. Resolution 21-03-2020 resolution Park Equipment

City Clerk Duncanson reminded the council that the first piece of exercise equipment was purchased last April. Minnesota-Wisconsin Playground finally got back to us about the second piece of exercise equipment that we requested. They removed the shipping charge since the two pieces should have been shipped together. We are still planning on the cement and equipment to be installed this spring. **Councilor Maslakow moved and Councilor Warner seconded to adopt Resolution 21-03-2020 approving purchase of an elliptical adult fitness equipment from Minnesota-Wisconsin Playground for a cost of \$3,999.00. Roll call vote: Aye: Maslakow, Warner, Froehlich and Hollerich. Nay: none. Absent: Christian. Motion carried.**

D. Resolution 22-03-20 Mapleton City Hall Server

City Clerk Duncanson reported that a server would be more secure and an additional way to back up important information. Currently all the data is on Account Technician Olsen's computer and the police and public works are not able to connect to utilize the accounts payable workflow module. Both Mayor Hollerich and Councilor Froehlich felt this was a very important purchase for the safety and protection of city data. **Councilor Froehlich moved and Councilor Warner seconded to adopt Resolution 22-03-2020 approving purchase of a server for City Hall in the amount of \$2,105.00 plus labor. Roll call vote: Aye: Maslakow, Warner, Froehlich and Hollerich. Nay: none. Absent: Christian. Motion carried.**

E. Resolution 23-03-2020 All-Hazard Mitigation Plan

City Clerk Duncanson reported Mike Mauer from the Blue Earth County Sheriff's Department and city clerks have been working on updating the hazard mitigation plan for a year. The plan is needed in case of emergencies and to receive FEMA money. **Councilor Maslakow moved and Councilor Froehlich seconded to adopt Resolution 23-03-2020 adopting the Blue Earth County All-Hazard Mitigation Plan 2020. Roll call vote: Aye: Maslakow, Warner, Froehlich and Hollerich. Nay: none. Absent: Christian. Motion carried.**

F. Resolution 24-03-20 Midco Site Plan

Mayor Hollerich explained that Midco is bringing fiber to several cities. They want to put up a small facility to house their equipment. There is a piece of city owned property near the Catholic Cemetery that is suitable for their building. Councilors felt this would be a nice location for the building. **Councilor Warner moved and Councilor Froehlich seconded to adopt Resolution 24-03-2020 approving the land lease to Midcontinent Communications. Roll call vote: Aye: Maslakow, Warner, Froehlich and Hollerich. Nay: none. Absent: Christian. Motion carried.**

G. Resolution 25-03-20 New Cable at Liquor Store

City Clerk Duncanson explained the old internet cables need to be replaced to handle the new speeds of the fiber. **Councilor Maslakow moved and Councilor Froehlich seconded to adopt Resolution 25-03-2020 approving hiring Hawk Alarm to replace the internet cables at the Liquor Store at a cost of \$2,702.54. Roll call vote: Aye: Maslakow, Warner, Froehlich and Hollerich. Nay: none. Absent: Christian. Motion carried.**

H. Resolution 26-03-2020 Easement & Quit Claim Deeds

City Clerk Duncanson explained these properties are on Scott Court and the quit claim deeds and easements are needed for the upcoming street project. **Councilor Warner moved and Councilor Froehlich seconded to adopt Resolution 26-03-2020 approving easement and quit claim deeds from Duncanson Family and Drews for the 2020 street project. Roll call vote: Aye: Maslakow, Warner, Froehlich and Hollerich. Nay: none. Absent: Christian. Motion carried.**

I. Resolution 27-03-2020 Hiring Part Time Police Officer

City Clerk Duncanson explained Police Chief Honsey received one application for the part time officer position and he recommends hiring Colter Killion. **Councilor Warner moved and Councilor Maslakow seconded to adopt Resolution 27-03-2020 hiring Colter Killion as a part-time police officer pending background investigation. Roll call vote: Aye: Maslakow, Warner, Froehlich and Hollerich. Nay: none. Absent: Christian. Motion carried.**

J. Resolution 28-03-2020 Enrolling Part-Time Officer into PERA

Mayor Hollerich noted that the council passes this resolution every time the city hires a part time police officer. **Councilor Froehlich moved and Councilor Maslakow seconded to adopt Resolution 28-03-2020 approving Colter Killion be accepted as a member of the Public Employees police and Fire Plan. Roll call vote: Aye: Maslakow, Warner, Froehlich and Hollerich. Nay: none. Absent: Christian. Motion carried.**

K. Resolution 29-03-2020 Extending local emergency and Proclamation

City Clerk Duncanson explained that declaring an emergency due to the COVID-19 virus is a necessary first step in allowing the council to do things such as hold remote meetings. Councilor Froehlich moved and Councilor Warner seconded to approve the proclamation declaring a local emergency. **Councilor Maslakow moved and Councilor Warner seconded to adopt Resolution 29-03-2020 approving Resolution 29-03-20 extending a local emergency. Roll call vote: Aye: Maslakow, Warner, Froehlich and Hollerich. Nay: none. Absent: Christian. Motion carried.**

Mayor Hollerich reported that he met with department heads to discuss plans for the COVID-19 virus situation. Public Works is working with neighboring cities for continuity of water and sewer operations if additional staffing is needed in any of the towns. The police are working the Blue Earth County Sheriff. Fire department has been taking extra precautions when going on medical calls and disinfecting equipment more often. The city office is closed to the public at this time. They are handling resident questions by phone or email. The liquor store on-sale is shut down. They are using this time to do some work to comply with food code along with cleaning and organizing.

Councilor Warner moved and Councilor Froehlich seconded to adjourn the meeting. All present voted in favor thereof. Motion carried. Mayor Hollerich adjourned the meeting at 6:30 p.m.

Recorded by Sarah Olsen.

John Hollerich, Mayor

Amber Duncanson, City Clerk