

CITY OF MAPLETON
COUNCIL MINUTES
Tuesday March 10th, 2020

Members present: Mayor Hollerich, Maslakow, Warner, Froehlich Absent: Christian

Staff members present: City Clerk Duncanson, Deputy Clerk Fay, Liquor Store Manager Jake Weise, Fire Chief Ben Froehlich

Others present: Connie Preston-Maple River Messenger

Mayor Hollerich called the council meeting to order at 6:00p.m. in the Council Chambers at the Mapleton Fire Station

Pledge of Allegiance

All present stood and said the Pledge of Allegiance to the flag.

Agenda

Councilor Maslakow moved and Councilor Warner seconded to adopt the agenda as follows. All present voted in favor thereof. Motion carried.

Consent Agenda

Councilor Froehlich moved and Councilor Warner seconded to adopt the consent agenda as follows. All present voted in favor thereof. Motion carried.

- A. Minutes 2/18/20-3/2/20
- B. Bills \$200,932.15
- C. Zoning Permits- J. Healy, M. Embacher
- D. Police Department Statistics and Information for year of 2019
- E. S & P Rating Results

Community Comment:

- None

Unfinished Business:

- None

New Business:

- A. Resolution 14-03-20 Approving Debt Management Policy-** Clerk Duncanson proposed a Debt management policy to the council. It came up in the interview for ratings that the City does not have one, and this would help manage the City's long-term debt. **Councilor Froehlich moved, and Councilor Maslakow seconded to adopt Resolution 14-03-20 approving the Debt Management Policy. Roll Call Vote: Aye: Maslakow, Warner, Froehlich, Hollerich. Nay: none. Absent: Christian. Motion Carried.**

- B. Resolution 15-03-20 Purchasing Property Management-** City staff is requesting the purchase of a new Banyon module at a cost of \$6,350. Property management will keep track of rental licenses, pet licenses, building permits, and various other items. Mayor Hollerich asked if there is any training included in the cost. Clerk Duncanson pointed out that the cost of a one-day training is included in the total. Councilor Warner questioned if the fees for licenses would offset the cost of the module, and Councilor Froehlich agreed by stating she would like revisit the City's fees and policies. **Councilor Froehlich moved, and Councilor Maslakow seconded to adopt Resolution 15-03-20**

approving Purchasing Property Management. Roll Call Vote: Aye; Maslakow, Warner, Froehlich, Hollerich. Nay: none. Absent: Christian. Motion Carried.

- C. Resolution 16-03-20 Approving Part Time Police Officers into P.E.R.A.-** Clerk Duncanson brought to the council that part-time officer Jeremiah Mickelson needs to be enrolled into P.E.R.A. **Councilor Warner moved and Councilor Maslakow seconded to adopt Resolution 16-03-20 Approving Part Time Police Officers into P.E.R.A. Roll Call Vote: Aye: Maslakow, Warner, Froehlich, Hollerich. Nay: none. Absent: Christian. Motion Carried**
- D. Resolution 17-03-20 Approving New Job Description and Pay Scale at Liquor Store-** Liquor Store Manager Jake Weise proposed to the council a new job description for and addendum for Bartender 3, as well as implementing a pay scale for all bartenders. He explained that starting wage at the liquor store is currently \$10.49 and bartenders have not had a raise since 2015. The pay scale would give bartenders a 3% raise every 2080 hours worked. The Bartender 3 job would designate a person to have more responsibilities, more pay, and be in charge in Jake's absence. **Councilor Froehlich moved and Councilor Warner seconded to adopt Resolution 17-03-20 approving the New Job Description and Pay Scale at the Liquor Store. Roll Call Vote: Aye: Maslakow, Warner, Froehlich, Hollerich. Nay: none. Absent: Christian. Motion Carried.**
- E. Resolution 18-03-20 Approving Bartender Three-** Weise would like to promote bartender Luke Socha to Bartender three Step 1 Grade 1, with a 90-day probation period. **Councilor Froehlich moved and Councilor Maslakow seconded to adopt Resolution 18-03-20 approving the Promotion of Luke Socha to Bartender Three. Roll Call Vote: Aye: Maslakow, Warner, Froehlich, Hollerich. Nay: none. Absent: Christian. Motion Carried.**
- F. Approving Funding Attendance at Fire Department International Conference-** Fire Chief Ben Froehlich approached the council for funding to attend the Fire Department International Conference (FDIC) in Indianapolis, Indiana April 22-25. The estimated cost is \$1500-\$1600. He stated that the department is in the process of designing a new rescue truck and attending will help find vendors and see different designs. They will also see other tools they could potentially add to the department. Councilor Froehlich asked if they could get this information at local conventions. Chief Froehlich said that at FDIC they can talk to manufacturers directly, rather than the salesmen at local conventions. He also added that the department takes an extra effort to save money by driving rather than flying and staying in a hotel farther from the downtown area. Councilor Maslakow stated that these sorts of conventions are very beneficial to see what's out there and compare different brands. **Councilor Warner moved and Councilor Maslakow seconded to Approve Funding for the Fire Departments Attendance at the Fire Department International Conference. Roll Call Vote: Aye: Maslakow, Warner, Hollerich. Nay: none. Abstained: Froehlich. Absent: Christian. Motion Carried.**

Councilor Froehlich moved and Councilor Maslakow seconded to adjourn the meeting. All present voted in favor thereof. Motion carried. Mayor Hollerich adjourned the meeting at 6:35p.m.

Recorded by Sarah Fay, Deputy Clerk

John Hollerich, Mayor

Amber Duncanson, City Clerk