

CITY OF MAPLETON
COUNCIL MINUTES
Tuesday January 21st, 2020

Members present: Mayor Hollerich, Maslakow, Froehlich, Warner, Absent: Christian

Staff members present: City Clerk Duncanson, Deputy Clerk Fay, Public Works Supervisor Chaffee

Others present: Connie Preston-Maple River Messenger, Judd Schultz-MVAC, Jeff Domars-Bolton & Menk

Mayor Hollerich called the council meeting to order at 6:00p.m. in the Council Chambers at the Mapleton Fire Station

Pledge of Allegiance

All present stood and said the Pledge of Allegiance to the flag.

Agenda

Councilor Warner moved and Councilor Froehlich seconded to adopt the agenda as follows. All present voted in favor thereof. Motion carried.

Consent Agenda

Councilor Maslakow moved and Councilor Warner seconded to adopt the consent agenda as follows. All present voted in favor thereof. Motion carried.

- A. Minutes 1/7/2020
- B. Bills \$119,630.08
- C. Zoning Permits- none
- D. Updated Election Judge Wage

Community Comment:

- None

Small City Development Program Public Hearing: Mayor Hollerich closed the council meeting and opened the public hearing at 6:03pm. Judd Schultz from MVAC explained to the council that on February 27th, 2020 MVAC will be submitting the City of Mapleton full application to the Small Cities Development Program promoted by the Minnesota Department of Employment and Economic Development. This grant would provide the rehabilitation of 12 single-family homes occupied by low-to-moderate income households within the targeted area of the city, and the grant period will be for 30-months. Schultz explained the required documents necessary for moving forward. Mayor Hollerich closed the public hearing for the Small City Development Program at 6:08pm.

- A. **Resolution 03-01-2020 Local Government-** Mayor Hollerich asked if there was any other discussion regarding the Small City Development Program. **Councilor Froehlich moved, and Councilor Maslakow seconded to adopt Resolution 03-01-2020 approving the Small City Development Program. Roll call vote: Aye: Maslakow, Froehlich. Warner, and Hollerich. Nay: none. Absent: Christian Motion carried.**
- B. **Citizen Part Plan- Councilor Maslakow moved, and Councilor Warner Seconded to accept the Citizen Part Plan. Motion carried.**

Unfinished Business:

- None

New Business:

- C. **Resolution 04-01-2020 Approving Plans and Specifications & Advertisement for Bids for 2020 Street & Utility Project-** Jeff Domars from Bolton & Menk shared with the council the proposed

improvements to be made in 2020 Street Project. He informed the council that after televising the sewer lines of Scott Court it was discovered that they are still clay piping and it will need to be replaced with PVC piping. This will result in the cost estimate for the sanitary sewer portion of the project to increase slightly, but that is the only changes since the preliminary expense report. Domars also explained to the council the proposed schedule moving forward. He asked the council to approve to advertise for bids starting January 30th, 2020 and open bids on February 25th, 2020.

Councilor Froehlich moved, and Councilor Warner seconded to adopt Resolution 04-01-2020 approving Plans and Specifications & Advertisement for Bids for 2020 Street & Utility Project.

Roll call vote: Aye: Maslakow, Froehlich. Warner, and Hollerich. Nay: none. Absent: Christian Motion carried.

- D. **Resolution 05-01-2020 Street Signs-** Public Works Supervisor Hunter Chaffee shared with the council the proposed cost to replace 78 street signs. He explained that they do not usually replace this many, but it is more economical to order in bulk rather than a few at a time, and the cost is less than what is budgeted. Councilor Froehlich asked how they determine which street signs to replace. Chaffee explained they take into consideration if the sign is in good condition, if it is still reflective and that it is more cost effective to change a few signs every year rather than all of them at once.

Councilor Warner Moved, and Councilor Maslakow seconded to adopt Resolution 05-01-2020 approving the replacement of street signs. Roll call Vote: Aye: Maslakow, Warner, Froehlich, Hollerich. Nay: none. Absent: Christian. Motion carried.

- E. **Resolution 06-01-2020 Election Judges-** Clerk Duncanson brought to the council the appointed election judges for the Presidential Nomination Primary to be held on March 3rd, 2020. She also noted that the minimum wage has increased, therefore increasing the pay for election judges.

Councilor Maslakow moved, and Councilor Froehlich seconded to adopt Resolution 06-01-2020 approving the Appointed Election Judges for the March 3rd, 2020 Presidential

Nomination Primary. Roll call vote: Aye: Maslakow, Warner, Froehlich, Hollerich. Nay: none. Absent: Christian. Motion carried.

- F. **Resolution 07-01-2020 New Checking Account-** Clerk Duncanson informed the council that fraudulent activity has taken place on the City of Mapleton checking account during the month of December and into January. City staff was advised by Pioneer Bank to close the checking account and open a new one to stop any further fraudulent activity. City staff and Pioneer Bank have been diligent in tracking the activity and all funds have been returned to the city's checking account thus far. **Councilor Froehlich moved, and Councilor Warner seconded to adopt Resolution 07-01-2020 approving New Checking Account at Pioneer Bank. Roll call Vote: Aye: Maslakow, Warner, Froehlich, Hollerich. Nay: none. Absent: Christian. Motion carried.**

Councilor Warner moved and Councilor Froehlich seconded to adjourn the meeting. All present voted in favor thereof. Motion carried. Mayor Hollerich adjourned the meeting at 6:32p.m.

Recorded by Sarah Fay, Deputy Clerk

John Hollerich, Mayor

Amber Duncanson, City Clerk