

CITY OF MAPLETON
COUNCIL MINUTES
Tuesday March 2nd, 2021

Members present: Maslakow, Warner, Malone, and Hollerich. Absent: Froehlich

Staff members present: City Clerk Duncanson, Deputy Clerk Fay, Account Technician Olsen, Police Chief Honsey

Others present: Shelly Holt-Maple River Messenger, Sheila Jungwirth-Abdo, Eick & Meyers

Mayor Hollerich called the council meeting to order at 7:00p.m. in the Council Chambers at the Mapleton Fire Station.

Pledge of Allegiance

All those present stood and said the Pledge of Allegiance to the flag.

Agenda

Mayor Hollerich added item A. Resolution 20-03-21 Comprehensive Plan to Unfinished Business
Councilor Maslakow moved and Malone seconded to adopt the agenda as follows. All present voted in favor thereof. Motion carried.

Consent Agenda

Councilor Warner moved and Maslakow seconded to adopt the consent agenda as follows. All present voted in favor thereof. Motion carried.

- A. Minutes 2-16-21
- B. Bills \$139,914.67
- C. Zoning Permits- M. Kaduce, J. Klenk
- D. Fire Quarterly

Community Comment:

- None

Presentation: Abdo, Eick & Meyers- Sheila Jungwirth was present to go over the City of Mapleton's 2020 audit results. There were only a few areas of concern, one being the general fund has excess unassigned funds. Jungwirth recommended to start assigning these funds, possibly into the EDA fund. Another thing Jungwirth noted is that the 2011 bond is dropping this year and the city should think about bonding for the next project to keep the levy consistent. The water, refuse, and storm sewer funds are all healthy, but the sewer fund still did not have enough receipts to cover operating expenses. The liquor fund is doing very well. This year's income averages are down because of COVID-19, but that was to be expected. The city's tax rate and tax per capita are in line with other cities in their peer group. Overall, the city is in good financial standing and is staying consistent year to year.

Unfinished Business:

- A. **Resolution 20-03-21 Comprehensive Plan-** Clerk Duncanson shared with the council that the comprehensive planned discussed at the previous meeting has an estimated cost of \$2,500. The price will vary depending on how in depth they will be looking in city limits rather than along Highway 22.
- Councilor Malone moved and Councilor Warner seconded to adopt Resolution 20-03-21**

approving the Comprehensive Plan at an estimated cost of \$2,500. Roll Call Vote: Aye: Malone, Maslakow, Warner and Hollerich. Nay: none. Absent: Froehlich. Motion Carried.

New Business

- A. Resolution 17-03-21 Squad Car-** Police Chief Honsey has researched the cost of purchasing a 2021 squad car. He is recommending the purchase of a Ford Explorer Hybrid Utility at the cost of \$36,391. Along with the squad car, there are some additional costs including radios and the standard equipment for the squad car totaling \$14,859.03. **Councilor Maslakow moved and Councilor Malone seconded to adopt Resolution 17-03-21 approving the purchase of a 2021 squad car and other necessary equipment at a cost of \$51,250.03. Roll Call Vote: Aye: Malone, Maslakow, Warner and Hollerich. Nay: none. Absent: Froehlich. Motion Carried.**
- B. Resolution 18-03-21 Full-Time Police Officer-** Police Chief Honsey is recommending the promotion of Officer Landon Davis from part-time to full-time. He is also recommending that Officer Davis should be moved to Grade 10 Step 3 because he is a certified paramedic for Mayo Clinic Health Systems and this experience will be beneficial to the department. **Councilor Warner moved and Councilor Maslakow seconded to promote Officer Landon Davis from part-time to full-time. Roll Call Vote: Aye: Malone, Maslakow, Warner and Hollerich. Nay: none. Absent: Froehlich. Motion Carried.**
- C. Resolution 19-09-21 Performance Health Screening-** Clerk Duncanson shared with the council that the Fire Department would like to start receiving their health screenings from Optimal Performance Specialists. OPS offers multiple different screening packages. Chief Froehlich is requesting that the city pay for the basic package at a cost of \$199.00 per firefighter. **Councilor Warner moved and Councilor Malone seconded to adopt Resolution 19-09-21 approving the Fire Department to use OPS for their health screenings. Roll Call Vote: Aye: Malone, Maslakow, Warner and Hollerich. Nay: none. Absent: Froehlich. Motion Carried.**
- D. Personnel Policy-** Clerk Duncanson shared with the council the proposed changes to the personnel policy. The changes included clarifying probation period for promoted employees, including all full-time employees that do not have a city issued phone in monthly cell phone reimbursements, rewording policies on call policies, and removing the dental insurance policy since the city no longer offers it. It was the consensus of the council to have a resolution and final copy of the personnel policy with these changes at the next council meeting.

Councilor Malone moved and Councilor Maslakow seconded to adjourn the meeting. All present voted in favor thereof. Motion carried. Mayor Hollerich adjourned the meeting at 7:45 p.m.

Recorded by Sarah Fay, Deputy Clerk

John Hollerich, Mayor

Amber Duncanson, City Clerk